



(02) 6554 6071  
0419 650540  
info@kindermusikwithjanelle.com.au

## **Registration Policy**

### **Register Early**

Although you may join our classes anytime please register early as class sizes are limited. Registering at least three weeks before the semester begins also ensures that your At Home materials will be available for collection at by our first class. If you enrol after the semester begins, tuition costs can apportioned accordingly

### **Enrolment Confirmation**

Your completed and signed registration form, accompanied by the holding deposit, reserves your place in a particular class. You will receive confirmation of enrolment by telephone, email, or mail. If in the event the class you have chosen is full, we will call you to discuss other alternatives.

The remaining tuition fee is due at the beginning of the semester in lesson one. Payment may be made by cash, cheque or direct deposit.

### **Choosing a Class**

The age recommendations outlined for Kindermusik classes have been carefully constructed to best group children in an age & developmentally appropriate way. Therefore, it is important that your child be at least the minimum age by the start of the semester for the class in which they are enrolling. I am happy to discuss your child's needs & work with you to place him/her in the best suited class for them.

### **Sibling Discounts**

Sibling discounts are available. A ½ price discount is available for siblings. A further ½ price discount is offered for siblings in the same class as 'At home sibling kits' are available so as to avoid unnecessary doubling up of things such as C.D, or literature books.

### **Cancellation & Refund Policy**

If due to extenuating circumstances there is a need to withdraw from classes, tuition refunds or credit toward future classes may be given. All refund requests will be considered on a case by case basis. The cost of home materials and a \$20 processing fee are non-refundable.

### **Non-enrolled Siblings**

Due to the limited class sizes & the delicacy of the younger class setting, 'Village' and 'Our Time' classes can only accommodate non-enrolled siblings if they are young enough to stay contented in a stroller or carrier.



## Information for Parents

### Making the Most of Kindermusik Classes

Plan to arrive 5-10 mins early for class. Arriving a little before class provides time for your child to settle in to the musical environment as they prepare to enjoy exploring instruments, reading books, or listening to music. I do request that **toys, juice cups, & pacifiers** be kept out of sight, & that snacks be finished prior to class. Be sure to dress comfortably and remove shoes before sitting down to join the class.

During class, the most important thing you can do for your child is to be an active and patient role model. It is not uncommon for a child to attend several classes before feeling comfortable in class. Don't be discouraged – what a child is absorbing in class is often evidenced in the comfort of the home environment rather than in a certain level of participation in class. The understanding & consistency of the parent or caregiver in class & at home are key to facilitating musical learning & growth.

By the way, I love for parents to socialise before or after class, but not **during** class time, please! When you are an active, focused, enthusiastic participant in the class activities, your child will model your actions & focus more fully too.

You & your child will enormously benefit from the Kindermusik experience, especially if you make active use of your *At Home Materials*. Frequent reinforcement at home throughout the week makes all the difference in a child's comfort & participation in the classroom.

### Classroom Etiquette

Like all of us, children can occasionally have a bad day. If your child's behaviour is disrupting the flow of the lesson please respect the right of others to enjoy the activities and quietly remove them from the room until they are calm and settled enough to rejoin the class.

### Sick Children & Make-up Classes

If your child is too sick for day-care / preschool, then they are too sick for Kindermusik. Please be thoughtful to other children / parents in the group. I am happy to offer a make-up lesson to students who miss a class due to illness in another class subject to availability. Simply call in advance to schedule another class.

***Please do not hesitate to contact me by phone or email if I can be of further Help. I look forward to having you & your child join me for a great semester of Kindermusik Classes!***

***Remember . . . a good beginning never ends!***

